



# General Practice Registrars Australia (GPRRA)

## Privacy Statement

This statement outlines GPRRA's policies relating to the collection and use of personal information.

### 1. Members' Personal Information is important to GPRRA

GPRRA recognises the significance of their Members' Privacy and right to control personal information. We acknowledge that providing personal information is an act of trust and take that seriously. Unless you give us consent to act otherwise, the following policy will govern how GPRRA handles your personal information and safeguards your privacy.

### 2. Collection of personal information

As a GPRRA member, we collect personal information about you in order to provide you with the full benefits of Membership. Such benefits include and are not restricted to communication of information via Telephone, Fax, Electronic Mails, Direct Mail, eNewsletter, GPRRA Products and Services related materials, etc. Information is collected from members directly, and also from other sources e.g. DoHA, GPET, RACGP, ACRRM, RTPs, etc. Once you are a member, we maintain a record of the status of your membership and a history of your membership related transactions with GPRRA. This information may not be complete because such records may be periodically destroyed when an extract of personal information is adequate for the purposes of GPRRA. Such personal information is used for our internal purposes only.

### 3. Using and disclosing personal information

The GPRRA will not use or disclose any personal information about members without the consent of the member unless:

- Required by law
- The GPRRA Executive believe it is necessary in order to provide a service to a member that the member has requested
- To protect the rights or property of the GPRRA, GPRRA members or any member of the public
- To lessen a serious threat to a person's health or safety
- To implement our term of use

In order to provide some services to members, GPRRA may be required to provide Members' contact details to affiliates including third party suppliers of services. GPRRA provides the opportunity to opt-out of such third party arrangements. If any Member does not want their contact details passed on to third parties for the purposes of member benefits, please contact us at [enquiries@gpra.org.au](mailto:enquiries@gpra.org.au).



#### **4. GPRRA Communication Material**

GPRRA may send you advertising information as it may be relevant to our Membership Benefits Model. If a member no longer wishes to receive such information, he/she may remove his/her name from the mailing list by sending a request to [admin@gpra.org.au](mailto:admin@gpra.org.au) requesting to be removed from the mailing list.

#### **5. Storage and security of personal information**

GPRRA will endeavour to take all reasonable steps to keep secure any personal information which we hold about you, and to keep this information accurate and up to date. Your information is stored on secure servers protected in controlled facilities. In addition, our employees and the contractors who provide services related to our information systems are obliged to respect the confidentiality of any personal information held by GPRRA. However, GPRRA will not be held responsible for events arising from unauthorised access to its personal information database. You can also play an important role in keeping your personal information secure, by maintaining the confidentiality of any password and accounts used on the GPRRA website. Members must notify GPRRA immediately if there is any unauthorised use of account by any other Internet user or any other breach of security.

#### **6. Members access to personal information**

All GPRRA members may access information held about themselves only by contacting GPRRA at [admin@gpra.org.au](mailto:admin@gpra.org.au).

#### **7. Changes**

The GPRRA reserves the right to review and revise this policy at any time and will notify members by posting an updated version on the GPRRA website or by notifying members by mail/email.

#### **8. Further Information**

Further information about privacy can be obtained from the website of the Australian Federal Privacy Commissioner at [www.privacy.gov.au](http://www.privacy.gov.au).